

# Construction Certificate APPLICATION FORM

*Issued under the Environmental Planning and Assessment Act 1979 (as amended)*

For office use only

Date received:

I wish to make an application for:

Construction Certificate

Principal Certifying Authority

## **Applicant Details** (person benefiting from development - cannot be the builder unless property owner)

First Name:

Surname/Company:

Address:

Phone:

Email:

I hereby apply to make the application as outlined. I also declare that all documentation presented has remained unaltered from the originals (including those issues as part of a development consent) or that any changes have been clearly documented. I also advise that I have read & agreed to the Terms and Conditions set out in the attached Appendix.

Applicant Signature:

Date:

## **Owner Details**

**Owner 1**

**Owner 2**

First Name:

Surname/Company:

Address:

Phone:

Email:

I/we the owners of the subject property hereby give consent for the lodgement of all relevant applications to Peter Burgess/ Mayah McIntosh of Illawarra Building Certifiers Pty Ltd for consideration and hereby advise of our decision to appoint Peter Burgess/ Mayah McIntosh to fulfill the role of Principal Certifying Authority (PCA) as outlined in the Environmental Planning Assessment Act, 1979 (as amended).

Owner Signature:

Date:

## Subject Land and Development Information

Address:

Lot Number:

DP Number:

Council:

Development Consent:

Date of Development Consent:

Description of Development:

Value of Works (including GST):

Building Classification:

Are you building a house or other dwelling, or altering/adding to an existing dwelling?

Yes (Please complete the builder details below if known)

No (go to page 3)

To be advised (go to page 3)

## Builder Details

Name:

Address:

Licence:

Phone:

Email:

**Schedule** *(this compulsory information is required to be sent to the Australian Bureau of statistics)*

**All New Buildings**

- **Gross site area (m<sup>2</sup>):**
- **Existing** building floor area (m<sup>2</sup>):
- Gross floor area of new building (m<sup>2</sup>):
- Number of storeys:

**Residential Buildings Only**

- Number of pre-existing dwellings:
- Number of dwellings to be demolished:
- Number of **new** dwellings:
- Will the new dwelling be attached to other new buildings:
- Will the new buildings be attached to existing buildings:
- Does the site contain dual occupancy:

**Materials - Residential Buildings**

<b>WALLS</b>	<b>ROOF</b>	<b>FRAME</b>	<b>FLOOR</b>
Brick Veneer	Aluminium	Timber	Concrete
Full Brick	Concrete	Steel	Timber
Single Brick	Concrete Tiles	Aluminium	Other (describe below)
Concrete Block	Fibreglass	Other (describe below)	
Concrete Masonry	Fibrous Cement		
Concrete	Masonry Shingle		
Steel	Slate		
Fibrous Cement	Steel		
Hardiplank	Terracotta Shingle		
Cladding/ Aluminium	Terracotta Tile		
Curtain Glass	Tiles - Other		
Other (describe below)	Other (describe below)		

## Documentation Required for Construction Certificate Application

Complete and signed application form - to be signed by Applicant and ALL Owners

Council Development Consent

Council (stamped) DA Approved plans

Building Architectural Drawings (if different from DA approved plans)

Hydraulic Plans (if applicable)

Landscape Plans

Structural Plans

Building Specifications

Home Owners Warranty Insurance if using a licenced builder and work is valued over \$22,000 (N/A for commercial or industrial development)

*or*

Owner Builders permit if **not** using a licenced builder and work is valued over \$10,000

Sydney Water building plan approval ([www.sydneywater.com.au/tapin/](http://www.sydneywater.com.au/tapin/))

*or*

Basix Certificate for new dwellings, additions/ alterations and work valued over \$50,000 or pools with capacity

of or over 40,000 litres (<https://www.planningportal.nsw.gov.au/basix/about-basix/getting-basix-certificate>)

Proof of payment for Section 4.17 fees or other council bonds

Long Service Levy Payment Receipt if work (including GST) is valued \$25,000 or more

([www.lslpc.nsw.gov.au](http://www.lslpc.nsw.gov.au)).